

**Proposed Learner and Visitor Code of Conduct 2022-2025**

The overwhelming majority of learners and visitors to RHACC treat other people with tolerance and respect, and there are very few examples where behaviour is not excellent.

However, on the rare occasions when a learner’s or visitor’s behaviour causes upset to others, disrupts learning, or does not comply with reasonable staff instructions in terms of health and safety or coursework, this is dealt with under Fitness to Study or Learner Disciplinary Policy and Procedures.

The Code of Conduct is a list of examples of behaviour which we would reasonably expect of all learners and visitors to RHACC.

Code of Conduct:

- Compliance with reasonable instructions from staff regarding health and safety, conduct in class, assessment deadlines, and attendance and punctuality.
- Behaving in a way which does not disrupt learning or College business
- No smoking or vaping on College sites
- Treating our buildings, equipment, resources and furnishings with care and respect
- Compliance with our IT Acceptable Use Policy
- Not coming to a College site whilst under the influence of illegal drugs
- Not using language or behaviour which is likely to cause insult or offence based on race, gender, disability, age, class or sexual orientation
- Being respectful of other people, including staff, when posting on social networking or media sites
- Not behaving or using language in a way that may damage the College’s reputation
- Not using violence or threatening anyone with violence

Document Key Data

Owner:	Head of Quality	Approved by:	CMT
Review interval:	3 years	Approved on:	28/06/2022
Date of next review:	June 2025	Post to website:	Yes