

Learner and Visitor Code of Conduct 2022-2025

The overwhelming majority of learners and visitors to RHACC treat other people with tolerance and respect, and there are very few examples where behaviour is not excellent.

However, on the rare occasions when a learner’s or visitor’s behaviour causes upset to others, disrupts learning, or does not comply with reasonable staff instructions in terms of health and safety or coursework, this is dealt with under Fitness to Study or Learner Disciplinary Policy and Procedures.

The Code of Conduct is a list of examples of behaviour which we would reasonably expect of all learners and visitors to RHACC.

Code of Conduct:

- Comply with reasonable instructions from staff regarding health and safety, conduct in class, compliance with assessment deadlines, and attendance and punctuality.
- Behave in a way which does not disrupt learning or College business
- No smoking or vaping on College sites
- Treat our buildings, equipment, resources and furnishings with care and respect
- Comply with our IT Acceptable Use Policy
- Do not come to a College site whilst under the influence of illegal drugs
- Do not use language and behaviour which is likely to cause insult or offence based on race, sex, disability, age, class or sexual orientation
- Be respectful of other people, including staff, when posting on social networking or media sites
- Do not behave or use language in a way that may damage the College’s reputation
- Do not use violence or threaten anyone with violence

Document Key Data

Owner:	Head of Quality	Approved by:	CMT
Review interval:	3 years	Approved on:	
Date of next review:		Post to website:	Yes

Equality Impact Assessment: Initial Screening (Stage 1)

Name of Policy or Practice: **Richmond & Hillcroft Adult & Community College
 Learner Code of Conduct 2022-2025**

Person/ Team/ Department Responsible: **Head of Quality**

Date of Assessment: 12/06/2022

Consider the three aims of the public equality duty:

- To eliminate discrimination
- To advance equality of opportunity
- To foster good relations

Protected Characteristics:

Age, Disability, Gender Reassignment, Race, Religion or Belief, Sex, Sexual Orientation,
 Marriage & Civil Partnership, Pregnancy & Maternity

Q1) What is the purpose of the policy, decision or practice	The Learner Code of Conduct is designed to ensure that learners and visitors to site contribute to a safe and successful learning and community environment by defining the behaviour and conduct expected from learners.
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Q2) Who is affected by the initiative? Does the initiative make a positive contribution to equality and diversity in the College? Or is it equality neutral i.e. no particular effect on anyone group? All stakeholders. The Policy is equality neutral.
Q3) Is there the potential for there to be a negative impact on one or more of the Equality groups as a result of this initiative? If so, what groups may be affected and why? Or is it equality neutral? No negative impact – equality neutral.
Q4) Has anyone complained about the policy or initiative? No
Q5) Is the impact of the initiative significant enough to warrant a more detailed assessment? No If yes, please circle priority rating for assessment: High Medium Low

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